

Health Savings Account (HSA) Transfer Request Form

Complete this form if you are intending to transfer funds to a Chard Snyder HSA. Submit the completed form to the HSA Trustee/Custodian/Administrator that currently holds your HSA funds. They will then initiate a direct transfer of your funds to your HSA with Chard Snyder. Please note: Chard Snyder is unable to process this form and initiate the funds transfer. If you are attempting to close your Chard Snyder HSA, please use the HSA Distribution Request/Account Closure Form.

*=Required Fields

Step 1: Account Information

*Employer Name (Do not abbreviate)

*Accountholder Name (First, MI, Last)

- -
*Social Security Number

- -
*Accountholder Telephone

*Accountholder Address

*City

*State

*Zip

Step 2: Existing HSA/IRA Trustee or Custodian Information

*Existing HSA/IRA Trustee or Custodian Name

*Existing HSA/IRA Account Number

*Custodian Address

*City

*State

*Zip

- -
*Custodian Telephone

Step 3: Former Spouse Information

This section should be completed in full if the former spouse is receiving the HSA through a divorce settlement. Please include a copy of the divorce decree.

HSA Account Name of Former Spouse (First, MI, Last)

Spouse Address

City

State

Zip

- -
Social Security Number

Date of Birth (mm/dd/yyyy)

- -
Spouse Telephone

Step 4a: Transfer Instructions

This section must be completed in full. Please provide the name of the HSA Accountholder/Beneficiary that will receive the funds from the transfer.

Directly transfer or of the HSA or IRA identified above. The amount of the partial transfer is: \$
all part

Please make checks payable to:
WEX HSA Accountholder/Beneficiary's Name

This transfer or close the HSA/IRA.
will will not

Transfer check should be sent to Chard Snyder, a WEX company, ATTN: HSA Department, PO Box 2924, Fargo, ND 58108-2924.

Health Savings Account (HSA) Transfer Request Form, continued

Step 4b: Asset Liquidation Instructions

Unless otherwise directed in writing below, I direct the current trustee or custodian of my transferring account to liquidate all assets immediately. I am aware of and acknowledge any applicable penalty for early withdrawal upon certificates of deposits or annuities (or other investment vehicle, as applicable) currently held in the account. If there are other specific liquidation instructions, include for each asset the description, quantity in HSA or IRA, quantity to be transferred and whether to liquidate immediately or at maturity. Specify other liquidation instructions as necessary.

Step 5: Transfer Signature of HSA Accountholder or Former Spouse

I hereby acknowledge that, due to the important tax consequences relating to transferring or rolling over funds to an HSA, I am hereby advised to seek the advice of a tax professional before signing this form. State tax laws may vary, and I agree that Chard Snyder makes no representation as to the tax effect of this transfer under state law. I also acknowledge that my decision to transfer/rollover funds to my Chard Snyder HSA is completely voluntary. I assume the responsibility for any consequences that my beneficiaries or I may experience relating to this transfer and I agree that Chard Snyder shall in no way be responsible for those consequences. All information provided by me is true and correct and may be relied upon by the transferring trustee or custodian, Chard Snyder.

*Transfer Signature of HSA Accountholder or Former Spouse

*Date

This Health Savings Account (HSA) is a custody account with WEX Inc. serving as the custodian. Terms and conditions of the HSA are included in your HSA Agreement.

Step 6: Accepting HSA Custodian

WEX Inc. agrees to serve as the new Custodian for an account of the above-named individual, and as Custodian, we agree to accept the funds being transferred.



Authorized Signature of Accepting HSA Custodian

Important HSA Transfer Information

Eligibility for HSA Transfer	You may only transfer funds into a Chard Snyder HSA from an HSA, Archer MSA or IRA. You may only transfer funds if you are the accountholder of the transferring HSA, Archer MSA or IRA, the surviving spouse of a deceased accountholder or the former spouse of the accountholder who is receiving an interest in the HSA, Archer MSA or IRA pursuant to a divorce or separation agreement.
One-Time Transfer from a Roth or Traditional IRA to an HSA	IRA transfers count toward and are limited to your maximum HSA contribution for the year. The amount of your IRA transfer is not allowed as a deduction. Your funds will be returned in the event that the deposit amount, when added to your total cumulative year-to-date contribution, exceeds the maximum annual contribution threshold as determined by the IRS. Generally, only one transfer may be made during the lifetime of an individual. Penalties may apply if High Deductible Health Plan (HDHP) coverage does not continue for 12 months. This transfer option does not apply to SEP or SIMPLE IRAs.
Excess Contributions	You are not permitted to transfer excess contributions from an HSA, Archer MSA or IRA to a Chard Snyder HSA. If any portion of your transfer is or becomes an excess contribution, it is your responsibility to notify Chard Snyder and request a withdrawal of the excess contribution together with any net income attributable thereto.
Direct Rollover	Your HSA If you have already received a distribution from your HSA or IRA, you may be eligible to make a rollover into your Chard Snyder HSA (instead of a transfer). Rollovers can be deposited into your Chard Snyder HSA via the HSA Contribution Form.
Investments	Your HSA will be invested as provided under your HSA arrangement with Chard Snyder.
Additional Information about HSAs	See IRS Publication 969 Health Savings Accounts and other Tax Favored Health Plans for additional information about HSAs. This publication is available free from the Internal Revenue Service website: www.irs.gov .